

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous)

Meeting -1

Time : 11.00 a.m.

Venue : Principal's Room

Date : 24.6.2015

Members Present

Principal : Dr. V. Pandiyarajan

Co-ordinator : Dr. R. Manohar

Assistant Co-ordinator : Dr. N. Senthil Kumar

Executive Members

1. Dr. M. K. Rajan

2. Dr. V. Ramasubramanian

3. Dr. L. Isaiarasu

4. Dr. M. Meenakshi Sundaram

5. Mrs. P. Tamizhchelvi

6. Mr. R. Jegannathan

7. Mr. M. Moovendhan

8. Dr. Jeba Kumari Beulah Vasanthi

9. Mrs. B. Rathika

\* It was decided to submit AQAR for the academic year 2014 – 2015 online before September 30, 2015.

\* The information regarding AQAR would be passed to the H.o.Ds in the council.

\* It was planned to apply for a NAAC sponsored seminar.

\* The Principal informed that the appointment of Visiting Professors should be implemented Effectively.

\* The following staff members were asked to suggest names of Visiting Professors.

Physical Sciences - Dr. M. Alagar

Mathematics - Dr. KM. Kathiresan

Computer Science - Mrs. P. Tamil Selvi

Biological Science - Dr. V. Ganesan

English - Mr. M. Moovendhan

Tamil - Dr. R. Elavarasu

Commerce - Dr. R. Manohar

\* It was decided to take necessary steps to offer Consultancy Services.

\* Dr. Jeba Kumari Beulah Vasanthi was appointed as the additional Assistant Co-ordinator. A new Executive Member will be inducted shortly.

Co-ordinator

Principal

Signature of the Members Present

- : 1. Dr. N. Senthil Kumar  
2. Dr. M. K. Rajan  
3. Dr. V. Ramasubramanian  
4. Dr. L. Isaiarasu  
5. Dr. M. Meenakshi Sundaram  
6. Mrs. P. Tamizh Chelvi  
7. Mr. R. Jegannathan  
8. Mr. M. Moovendhan  
9. Dr. Jeba Kumari Beulah Vasanthi  
10. Mrs. B. Rathika

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous)

Meeting -2

Time : 11.00 a.m.

Venue : Conference Hall

Date : 19.08.2015

Members Present

Principal : Dr. V. Pandiyarajan

Co-ordinator : Dr. R. Manohar

Assistant Co-ordinators : Dr. N. Senthil Kumar

: Dr. Jeba Kumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan

2. Dr. V. Ramasubramanian

3. Dr. L. Isaiarasu

4. Dr. M. Meenakshi Sundaram

5. Mrs. P. Tamizh Chelvi

6. Mr. R. Jegannathan

7. Mr. M. Moovendhan

8. Mrs. B. Rathika

\* Gender Audit and Green Audit Questionnaire will be issued shortly. The questionnaires will be issued to all the departments and the result will be consolidated.

\* For the years 2013 – 2014 and 2014 – 2015 NAAC Evaluatory Report should be submitted with supportive evidences.

\* It was planned to organize a programme with Mr. Shyam Sundar, Regional Co-ordinator of the Southern Region, NAAC.

\* A copy of the papers published has to be submitted to the Department concerned for the year 2013 – 2014. Evaluative Report for the year 201-3 – 2014 has to be submitted before December 1<sup>st</sup> week, 2015 in the form of soft copy and hard copy.

\* A Regional Workshop would be organized in Autonomy Grant in the forthcoming month.

Co-ordinator

Principal

Signature of the Members Present

- : 1. Dr. N. Senthil Kumar  
2. Dr. M. K. Rajan  
3. Dr. V. Ramasubramanian  
4. Dr. L. Isaiarasu  
5. Dr. M. Meenakshi Sundaram  
6. Mrs. P. Tamizh Chelvi  
7. Mr. R. Jegannathan  
8. Mr. M. Moovendhan  
9. Dr. Jeba Kumari Beulah Vasanthi  
10. Mrs. B. Rathika

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous)

Meeting -3

Time : 11.00 a.m.

Venue : Conference Hall

Date : 16.12.2015

Members Present

Principal : Dr. V. Pandiyarajan

Co-ordinator : Dr. R. Manohar

Assistant Co-ordinators : Dr. N. Senthil Kumar

: Dr. Jeba Kumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan

2. Dr. V. Ramasubramanian

3. Dr. L. Isaiarasu

4. Dr. M. Meenakshi Sundaram

5. Mrs. P. Tamizh Chelvi

6. Mr. R. Jegannathan

7. Dr. M. Moovendhan

8. Mrs. B. Rathika

\* Academic Audit for the year 2014-2015 would be held on 25.1.2016.

\* Exhibition for the Virudhunagar District School children will be conducted in the third week of January 2016.

\* Academic Audit Experts would be finalized in the next meeting.

\*IQAC has proposed to organise a one day State level workshop on 19.1.2016. Dr. Muthiah, Principal, Sri Ramakrishna Vidhyalaya College of Engineering would be the resource person and would address on “Innovative Approaches for Quality Sustenance in the Higher Education Institutions”.

\* There would be a Staff Development Programme on 19.12.16 regarding Industry Institution tie up between 10.00 a.m and 1.00 p.m. The programme would be organised by AARC

\* IQAC has planned to organise an Intercollegiate FDP shortly.

\* Visiting Professors would be appointed for two departments (Tamil and Life Sciences) initially .

Co-ordinator

Principal

Signature of the Members Present

: 1. Dr. N. Senthil Kumar

2. Dr. M. K. Rajan

3. Dr. M. Meenakshi Sundaram

4. Mrs. P. Tamizh Chelvi

5. Mr. R. Jegannathan

6. Dr. M. Moovendhan

7. Dr. Jeba Kumari Beulah Vasanthi

8. Mrs. B. Rathika

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous)

Meeting -4

Time : 11.00 a.m.

Venue : Conference Hall

Date : 16.4.2016

Members Present

Principal : Dr. V. Pandiyarajan

Co-ordinator : Dr. R. Manohar

Assistant Co-ordinators : Dr. N. Senthil Kumar

: Dr. Jeba Kumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan

2. Dr. V. Ramasubramanian

3. Dr. L. Isaiarasu

4. Dr. M. Meenakshi Sundaram

5. Mrs. P. Tamizh Chelvi

6. Mr. R. Jegannathan

7. Dr. M. Moovendhan

8. Mrs. B. Rathika

\* Suggestions were welcomed from the Executive Members to organise SDP for our staff members in the academic year 2016-'17. The following programmes were suggested by the Executive Members:

1. Awareness Programme on e-filing (Data Entry using Cloud) for Digital Documentation.
2. Training Programme on Digital Communication via Cloud.
3. Orientation on Interpersonal Skills for newly recruited staff members.
4. Workshop on m- learning and e- learning.
5. Orientation and Retraining of teachers on Communicative Skills and Life Skills.
6. Awareness Programme on Life Coping Skills for Non teaching Staff members.
7. Training Programme on Technical Aspects regarding Lab Safety measures for the Science Departments.

\* It was planned to organise an intercollegiate SDP either on Green Audit and framing appropriate Questions.

\* It was decided to send a proposal to NAAC to receive funds for two day National Level Conference on Curriculum Designing/Students Progression/Research Publications.

\* Jamal Mohammed College , Trichy had a plan to visit our college shortly.

\* The Academic Audit for the year 2015-'16 will be held in the month of September and the ATR is supposed to be placed in the Governing Body meeting.

Co-ordinator

Principal

Signature of the Members Present

- : 1. Dr. N. Senthil Kumar  
2. Dr. M. K. Rajan  
3. Dr. V. Ramasubramanian  
4. Dr. M. Meenakshi Sundaram  
5. Mrs. P. Tamizh Chelvi  
6. Mr. R. Jegannathan  
7. Dr. M. Moovendhan  
8. Dr. Jeba Kumari Beulah Vasanthi  
9. Mrs. B. Rathika