

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi

Internal Quality Assurance Cell

Meeting – 1

Time: 11.00 a.m.

Venue: Principal Room

Date: 27.06.2018

Principal (i/c) : Dr. A. Johnson
Co-ordinator : Mr. R. Jaganathan
Assistant Co-ordinators : Dr. N. Senthilkumar
Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. M. Meenakshisundaram
3. Mrs. P. Tamizhchelvi
4. Dr. M. Moovendhan
5. Dr. C. Parameswaran
6. Dr. M. Selvakumar
7. Dr. T. Sugumaran

- The IQAC activities for the current academic year have been planned. It was planned to organize:
 - ❖ Sensitization programme on NAAC guidelines
 - ❖ Orientation Programme on IPR
 - ❖ Green Audit
- The IQA and Self Study Report for Fourth cycle of NAAC Re-Accreditation should be submitted in the month of June 2019.
- New initiatives to be carried out based on the revised NAAC guidelines are to be identified in each criterion.
- Principal informed that the contact hours of Value added courses should be minimum 30 hours.
- It was decided to include “Professional Ethics” as a unit in the Value Education, Human Rights and Women studies course.
- It was planned to conduct Brainstorming Session on Criterion VI and Criterion – VII.
- Principal informed about the new grading system of NAAC.

- Students are to be trained with online Student Satisfaction Survey. Active E-mail ID are to be collected from the Final year students.

R. Jagathi
Co-ordinator

[Signature]
Principal

Members Present

1. Dr. N. Senthilkumar N. Senthilkumar
2. Dr. J. Jebakumari Beulah Vasanthi
3. Dr. M. K. Rajan M. K. Rajan 11/7/18
4. Dr. M. Meenakshisundaram [Signature]
5. Mrs. P. Tamizhchelvi P. Tamizhchelvi
6. Dr. M. Moovendhan M. Moovendhan 11/7/18
7. Dr. C. Parameswaran C. Parameswaran
8. Dr. M. Selvakumar M. Selvakumar
9. Dr. T. Sugumaran T. Sugumaran

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi

Internal Quality Assurance Cell

Meeting – 2

Time: 11.00 a.m.

Venue: Principal Room

Date: 11.07.2018

Principal (i/c)

: Dr. A. Johnson

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

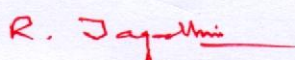
: Dr. N. Senthilkumar

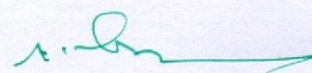
Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. M. Meenakshisundaram
3. Mrs. P. Tamizhchelvi
4. Dr. M. Moovendhan
5. Dr. C. Parameswaran
6. Dr. M. Selvakumar
7. Dr. T. Sugumaran

- The key points, essential and non-essential metrics in the Criterion I, II, III and IV were discussed.
- It was decided that Dr. M. Moovendhan will be the in-charge for the Criterion – VII.
- A technical committee for Data collection and uploading the documents in NAAC 4th cycle of accreditation has been constituted with the following members,
 - ❖ Dr. V. Jeyakumar – Co-ordinator
 - ❖ Mr. R. Venkateshkumar – Member
 - ❖ Mrs. K. Meena – Member
 - ❖ Dr. T. Marimuthu – Member
 - ❖ Mr. M. Panneerselvam – Member
 - ❖ Mr. P. Ganesh – Member
- It was decided to collect the Data Sheet for Students Satisfaction Survey from the Heads of the Departments in the Excel format on or before 25th July 2018.


Co-ordinator


Principal

Members Present

1. Dr. N. Senthilkumar ✓
2. Dr. J. Jebakumari Beulah Vasanthi J. J.
3. Dr. M. K. Rajan M. K. Rajan
4. Dr. M. Meenakshisundaram M. Meenakshisundaram
5. Mrs. P. Tamizhchelvi P. Tamizhchelvi
6. Dr. M. Moovendhan M. Moovendhan
7. Dr. C. Parameswaran C. Parameswaran
8. Dr. M. Selvakumar M. Selvakumar
9. Dr. T. Sugumaran T. Sugumaran

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi

Internal Quality Assurance Cell

Meeting – 3

Time: 11.00 a.m.

Venue: Conference Hall

Date: 18.07.2018

Principal (i/c)

: Dr. A. Johnson

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

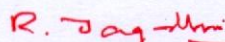
: Dr. N. Senthilkumar

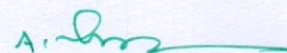
Dr. J. Jebakumari Beulah Vasanthi

Executive Members

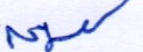
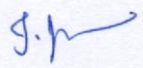
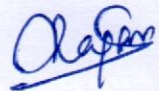
1. Dr. M. K. Rajan
2. Dr. M. Meenakshisundaram
3. Dr. M. Moovendhan
4. Dr. C. Parameswaran
5. Dr. M. Selvakumar
6. Dr. T. Sugumaran

- The key aspects, essential and non-essential metrics in the Criteria V, VI and VII were discussed.
- It was decided to collect data on the following headings for the (NAAC 4th Cycle of Reaccreditation) period 2014 – 18 :
 - ❖ Details of Value Added Courses
 - ❖ List of Field projects carried out
 - ❖ Results of UG and PG for the past five years from Controller of Examinations
 - ❖ Year-wise Analysis of Feedback
 - ❖ Details of Demand ratio


Co-ordinator


Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. M. K. Rajan 

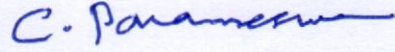
4. Dr. M. Meenakshisundaram



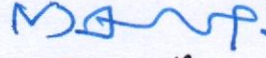
5. Dr. M. Moovendhan



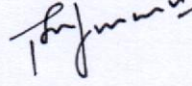
6. Dr. C. Parameswaran



7. Dr. M. Selvakumar



8. Dr. T. Sugumaran



AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi

Internal Quality Assurance Cell

Meeting – 4

Time: 11.00 a.m.

Venue: Conference Hall

Date: 1.08.2018

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

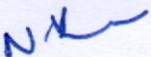

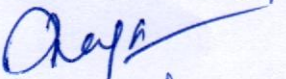

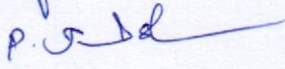
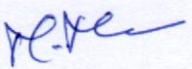
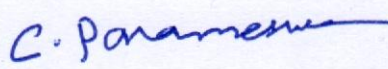
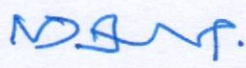
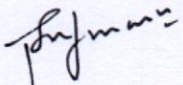
1. Dr. M. K. Rajan
2. Dr. M. Meenakshisundaram
3. Mrs. P. Tamizhchelvi
4. Dr. M. Moovendhan
5. Dr. C. Parameswaran
6. Dr. M. Selvakumar
7. Dr. T. Sugumaran

- Mr. Jaganathan, Co-ordinator, welcomed the Principal.
- Principal highlighted the following points.
 - ❖ Establishment of Research Scholars Forum to strengthen the publications in reputed indexed journals with impact factor and to improve Interdisciplinary research
 - ❖ Support for publication to both scholars and Staff members
 - ❖ Establishment of Centralized Data Center with staff in-charge
- It was decided to have Grievance mechanism for examination system.
- Format for Feedback from students, staff, parents, alumni and employers are analysed and prepared.
- It was decided to include the Grievance form for staff and students in the College website.

R. Jaganathan
Co-ordinator

Chinn
Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. M. K. Rajan 
4. Dr. M. Meenakshisundaram 
5. Mrs. P. Tamizhchelvi 
6. Dr. M. Moovendhan 
7. Dr. C. Parameswaran 
8. Dr. M. Selvakumar 
9. Dr. T. Sugumaran 

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 5

Time: 11.00 a.m.

Venue: M5

Date: 20.08.2018

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

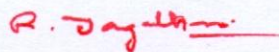
: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. M. Meenakshisundaram
3. Mrs. P. Tamizhchelvi
4. Dr. M. Moovendhan
5. Dr. C. Parameswaran
6. Dr. M. Selvakumar
7. Dr. T. Sugumaran



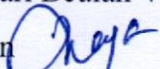

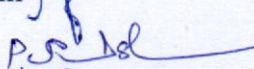
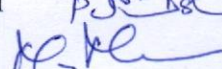
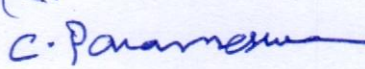

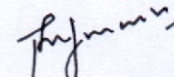
- As part of preparation of SSR, Dr. N. Senthilkumar presented his views for the Qualitative metrics of the Criterion I – Curricular Aspects. The members too gave their suggestions.
- The Principal requested the members to think about scope for incorporating the following components in the revised course scheme for UG courses:
 - ❖ Adoption of Village, School and Industry
 - ❖ Knowledge Transfer
 - ❖ Outreach programmes
 - ❖ Skill oriented courses



Co-ordinator


Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. M. K. Rajan 
4. Dr. M. Meenakshisundaram 
5. Mrs. P. Tamizhchelvi 
6. Dr. M. Moovendhan 
7. Dr. C. Parameswaran 
8. Dr. M. Selvakumar 
9. Dr. T. Sugumaran 

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 6

Time: 11.00 a.m.

Venue: Conference Hall

Date: 04.09.2018

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

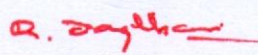
: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

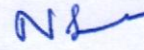
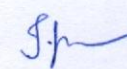
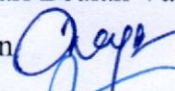
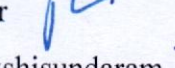

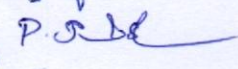

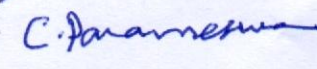
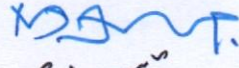
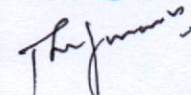
1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Meenakshisundaram
4. Mrs. P. Tamizhchelvi
5. Dr. M. Moovendhan
6. Dr. C. Parameswaran
7. Dr. M. Selvakumar
8. Dr. T. Sugumaran

1. Dr. N. Senthilkumar, discussed the metrics of Criterion – I and decided to consolidate following contents:
 - UGC Career Oriented Programmes offered
 - Course wise student strength for UG and PG
 - Programme code for all programmes
2. Mrs. P. Tamizhchelvi, discussed the metrics of Criterion – I and decided to collect the following details:
 - Demand ratio for all programmes
 - No. of seats sanctioned and filled details
 - Category wise students details
 - Student Centric Teaching methods adopted and details of differently-abled students
3. It is decided to collect the panel of external experts from the Departments for the external academic audit 2017-18.


Co-ordinator


Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. M. K. Rajan 
4. Dr. R. Manohar 
5. Dr. M. Meenakshisundaram 
6. Mrs. P. Tamizhchelvi 
7. Dr. M. Moovendhan 
8. Dr. C. Parameswaran 
9. Dr. M. Selvakumar 
10. Dr. T. Sugumaran 

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 7

Time: 11.00 a.m.

Venue: Conference Hall

Date: 19.09.2018

Principal : Dr. C. Ashok
Co-ordinator : Mr. R. Jaganathan
Assistant Co-ordinators : Dr. N. Senthilkumar
Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Meenakshisundaram
4. Mrs. P. Tamizhchelvi
5. Dr. M. Moovendhan
6. Dr. C. Parameswaran
7. Dr. M. Selvakumar
8. Dr. T. Sugumaran

1. Dr. N. Senthilkumar presented the proceedings of the Two days State Level Workshop on Outcome Based Education (OBE) attended at Chamber Towers, Coimbatore organized by Association of Self-financing Arts, Science and Management Colleges of Tamil Nadu such as:
 - Ranking and Rating go hand by hand
 - Ranking with funding patterns
 - Importance of Outcome Based Education
2. Dr. R. Lawrance, gave a talk on Introduction to Outcome Based Education and highlighted the following:
 - Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO)
 - The mapping and measurements of the outcomes
3. Dr. M.K. Rajan initiated a discussion on Research Policy and Seed money.
4. Dr. M. Meenakshisundaram highlighted the points on the Consultancy policy.
5. It is decided to implement OBE at ANJAC from the academic year 2019-20.

A. Jayaraman

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *NS*
2. Dr. J. Jebakumari Beulah Vasanthi *JB*
3. Dr. M. K. Rajan *CR*
4. Dr. R. Manohar *RM*
5. Dr. M. Meenakshisundaram *MM*
6. Mrs. P. Tamizhchelvi *P.T*
7. Dr. M. Moovendhan *MM*
8. Dr. C. Parameswaran *C. Parameswaran*
9. Dr. M. Selvakumar *MS*
10. Dr. T. Sugumaran *TS*

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 8

Time: 11.00 a.m.

Venue: Conference Hall

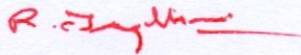
Date: 26.09.2018

Principal : Dr. C. Ashok
Co-ordinator : Mr. R. Jaganathan
Assistant Co-ordinators : Dr. N. Senthilkumar
Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Mrs. P. Tamizhchelvi
3. Dr. M. Moovendhan
4. Dr. C. Parameswaran
5. Dr. M. Selvakumar

1. The Principal informed that External Academic Audit for the year 2017-18 has been scheduled on 12th October, 2019.
2. The metrics of Criterion – V were discussed by Dr. C. Parameswaran and it is decided to include the following points:
 - Registration of Alumni association and Contributions of Alumni
 - No. of Students benefitted by soft skill programmes, spoken English, Counselling, Yoga and Competitive examinations are to be collected from the departments
3. The key aspects such as Best practices, Energy Audit, Women empowerment and youth empowerment were discussed.
4. It is decided to collect the E-books details from Library and from all departments



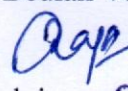
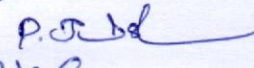
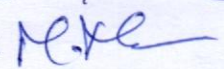
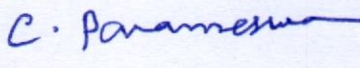



Co-ordinator



Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. M. K. Rajan 
4. Mrs. P. Tamizhchelvi 
5. Dr. M. Moovendhan 
6. Dr. C. Parameswaran 
7. Dr. M. Selvakumar 

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 9

Time: 11.00 a.m.

Venue: Conference Hall

Date: 09.10.2018

Principal : Dr. C. Ashok
Co-ordinator : Mr. R. Jaganathan
Assistant Co-ordinators : Dr. N. Senthilkumar
Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Meenakshisundaram
4. Dr. C. Parameswaran
5. Dr. M. Selvakumar
6. Dr. T. Sugumaran

The following matters were discussed:

1. Complaint mechanism on Examination system
2. Automation status of Office of Controller of Examination (UG)
3. Approving Research Policy by Management Committee
4. Establishment of Training Centre for AII-Hub
5. Seed money, revenue sharing policy and Collaboration with NGO
6. Alumni fund and contributions
7. Quality Assurance initiatives for NAAC, NIRF, India Today and other Quality Audit
8. Students and Staff Exchange Programmes
9. Registration of our College in NPTEL portal
10. Dr. T. Sugumaran discussed about the details to be collected related to Infrastructure in Departments and in Library. He also requested to share the list of rare books.
11. Dr. M. Selvakumar, shared the following key aspects in Criterion – VI:
 - Effective fund management
 - FDP, Academic, Green and Gender Audits
 - List of Case studies
 - Recommendations of previous NAAC peer team

R. Jaganathan

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *N.S.*
2. Dr. J. Jebakumari Beulah Vasanthi *J.B.*
3. Dr. M. K. Rajan *M.K.R.*
4. Dr. R. Manohar *R.M.*
5. Dr. M. Meenakshisundaram *M.M.*
6. Dr. C. Parameswaran *C. Parameswaran*
7. Dr. M. Selvakumar *M.S.*
8. Dr. T. Sugumaran *T. Sugumaran*

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 10

Time: 11.00 a.m.

Venue: M5

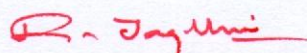
Date: 17.10.2018

Principal : Dr. C. Ashok
Co-ordinator : Mr. R. Jaganathan
Assistant Co-ordinators : Dr. N. Senthilkumar
Dr. J. Jebakumari Beulah Vasanthi


Executive Members

1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Moovendhan
4. Dr. C. Parameswaran
5. Dr. M. Selvakumar
6. Dr. T. Sugumaran
7. Dr. R. Lawrance


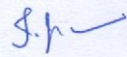
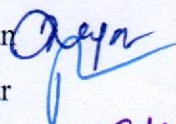

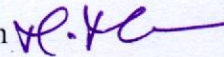
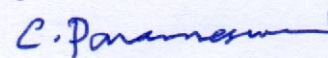
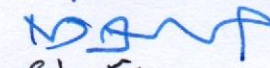
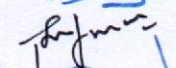
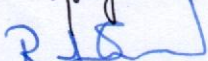
1. Dr. M. Moovendhan presented the following aspects related to Criterion – VII
 - Safety, Security, CCTV Surveillance and First AID
 - Anti Ragging – undertaking in Aman Movement
 - Waste Management, Women Safety measures, Hostel and Women Cell activities
 - Common rooms and Day Care Center
 - Cycle Rally by PHS, NSS and NCC activities on environmental concern
 - Safety through Lightening Arrester and Fire Extinguisher
2. The functioning of complaints committee and online grievance registration system are discussed
3. It is decided to collect the details on placement and progression to higher studies details from the passed out students
4. The video coverage with geo tagging are to be done inside the campus
5. Principal requested the IQAC to think for multiple accreditation from ISO and other agencies.
6. It is decided to organize Faculty Enrichment Workshop on Outcome Based Education on 31st October, 2018.



Co-ordinator


Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. M. K. Rajan 
4. Dr. R. Manohar 
5. Dr. M. Moovendhan 
6. Dr. C. Parameswaran 
7. Dr. M. Selvakumar 
8. Dr. T. Sugumaran 
9. Dr. R. Lawrance 

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 11

Time: 11.00 a.m.

Venue: M5

Date: 19.10.2018

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

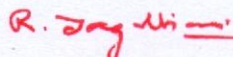
: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members



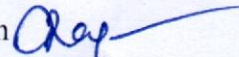
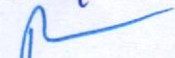

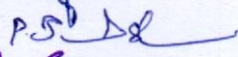
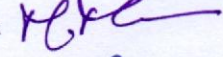
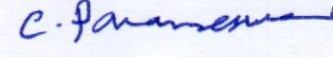

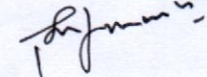
1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Meenakshisundaram
4. Mrs. P. Tamizhchelvi
5. Dr. M. Moovendhan
6. Dr. C. Parameswaran
7. Dr. M. Selvakumar
8. Dr. T. Sugumaran

1. Dr. M. Meenakshisundaram discussed the points related to Criterion – III on Extension and Consultancy and explained the current focus on extension activities on neighbourhood communities.
2. Dr. M. Moovendhan suggested to have the best practices to focus on the students upliftment.
3. Dr. M. Selvakumar discussed about the mission and vision of the Institution, the Decentralization process, Budget and effective administration by various administrative heads of Departments and Forums.
4. Mr. R. Jaganathan exposed the execution of Mission under the guidance of different bodies like governing body, AARC, CDC etc.
5. The Principal suggested to include students in the organizing committees of all the programmes. He also asked to collect the evidences for the contributions by Alumni and sponsors of NSS camp and Cycle rally etc.


Co-ordinator


Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. M. K. Rajan 
4. Dr. R. Manohar 
5. Dr. M. Meenakshisundaram 
6. Mrs. P. Tamizhchelvi 
7. Dr. M. Moovendhan 
8. Dr. C. Parameswaran 
9. Dr. M. Selvakumar 
10. Dr. T. Sugumaran 

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 12

Time: 11.00 a.m.

Venue: Conference Hall

Date: 19.12.2018

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

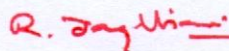
: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members




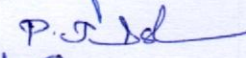
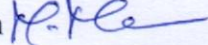
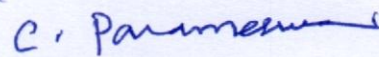
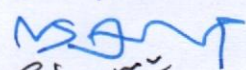
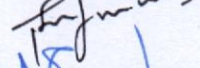

1. Dr. M. Meenakshisundaram
2. Mrs. P. Tamizhchelvi
3. Dr. M. Moovendhan
4. Dr. C. Parameswaran
5. Dr. M. Selvakumar
6. Dr. T. Sugumaran
7. Dr. R. Lawrance

1. The following matters are discussed in the meeting:
 - Major activities and bills must be routed through IQAC
 - Seed money and other support for research activities of staff members
 - Purchase of Colour printer for IQAC
 - Incubation and Start up activities
 - Sale of the products Phenyl and mushroom
 - Publishing the photographs and Testimony of prominent alumni in the website
2. Dr. V. Jayakumar presented the following quantitative data collected by the technical team.
 - Extended profile of the institution
 - Students strength in various programmes from 2014-15
 - Demand ratio
3. It is decided to upload the AQAR for the year 2017-2018 in the last week of December, 2018.


Co-ordinator


Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. M. Meenakshisundaram 
4. Mrs. P. Tamizhchelvi 
5. Dr. M. Moovendhan 
6. Dr. C. Parameswaran 
7. Dr. M. Selvakumar 
8. Dr. T. Sugumaran 
9. Dr. R. Lawrance 

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 13

Time: 11.00 a.m.

Venue: Conference Hall

Date: 4.1.2019

Principal : Dr. C. Ashok
Co-ordinator : Mr. R. Jaganathan
Assistant Co-ordinators : Dr. N. Senthilkumar
Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Meenakshisundaram
4. Mrs. P. Tamizhchelvi
5. Dr. M. Moovendhan
6. Dr. C. Parameswaran
7. Dr. M. Selvakumar
8. Dr. T. Sugumaran
9. Dr. R. Lawrance

1. The Principal asked the members to take new initiatives in each criterion. He also asked to suggest a name for the incubation centre.
2. The Principal informed that AQAR for the year 2017-2018 has been successfully submitted to NAAC on 22.12.2018.
3. Mr. R. Jaganathan informed the following schedule for the criterion-wise presentation:
 - 30.01.2019 - Criterion – I
 - 01.02.2019 - Criterion – IV
 - 25.01.2019 - Criterion – II
 - 06.02.2019 - Criterion – VII
 - 8.02.2019 - Criterion – VI
 - 13.02.2019 - Criterion – V
 - 15.02.2019 - Criterion – III
4. The following points were discussed:
 - Waste Management, Rain Water Harvesting and Solar Power in N-Block.
 - Functioning of IPR Cell
 - Quality Policy, Core values and Organogram

R. Jaganathan

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *N.S.*
2. Dr. J. Jebakumari Beulah Vasanthi *J.B.V.*
3. Dr. M. K. Rajan *M.K.R.*
4. Dr. R. Manohar *R.M.*
5. Dr. M. Meenakshisundaram *M.M.S.*
6. Mrs. P. Tamizhchelvi *P.T.*
7. Dr. M. Moovendhan *M.M.*
8. Dr. C. Parameswaran *C.P.*
9. Dr. M. Selvakumar *M.S.*
10. Dr. T. Sugumaran *T.S.*
11. Dr. R. Lawrance *R.L.*

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi

Internal Quality Assurance Cell

Meeting – 14

Time: 11.00 a.m.

Venue: Conference Hall

Date: 23.01.2019

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. M. Meenakshisundaram
3. Mrs. P. Tamizhchelvi
4. Dr. M. Moovendhan
5. Dr. C. Parameswaran
6. Dr. M. Selvakumar
7. Dr. T. Sugumaran
8. Dr. R. Lawrance

1. Mrs. P. Tamizhchelvi presented the report of Atal Ranking of Institution for Innovation and Achievement (ARIIA) on seven parameters. The following suggestions are given:

- Informeix, crash course and DBT STAR Scheme details are to be included in Part 1.
- Details of Intercollegiate events organized details are to be included in Part2.
- Community College details are to be added in Part3.
- Projects received and facilities created are to be included in Part5.

R. Jaganathan

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *N. Senthilkumar*
2. Dr. J. Jebakumari Beulah Vasanthi *J. Jebakumari Beulah Vasanthi*
3. Dr. M. K. Rajan *M. K. Rajan*
4. Dr. M. Meenakshisundaram *M. Meenakshisundaram*
5. Mrs. P. Tamizhchelvi *P. Tamizhchelvi*
6. Dr. M. Moovendhan *M. Moovendhan*
7. Dr. C. Parameswaran *C. Parameswaran*
8. Dr. M. Selvakumar *M. Selvakumar*
9. Dr. T. Sugumaran *T. Sugumaran*
10. Dr. R. Lawrance *R. Lawrance*

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 15

Time: 11.00 a.m.

Venue: Conference Hall

Date: 30.01.2019

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Meenakshisundaram
4. Mrs. P. Tamizhchelvi
5. Dr. M. Moovendhan
6. Dr. C. Parameswaran
7. Dr. M. Selvakumar
8. Dr. T. Sugumaran
9. Dr. R. Lawrance

1. Mrs. P. Tamizhchelvi presented the Quantitative and Qualitative metrics of Criterion –

II. The following key aspects are explained with necessary details.

- Reservation Policy
- Students: teacher ratio
- Assessment of the learning levels of the students
- Student centric methods, such as experiential learning, participative learning and problem solving methodologies
- Teachers details for the past three years
- Students strength
- Feedback from parents

2. The Principal asked to organize National level seminar on NAAC Accreditation Process for non-accredited colleges outside Tamil Nadu and Regional level seminar to the mentee colleges.

R. Jaganathan

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *N.S.*
2. Dr. J. Jebakumari Beulah Vasanthi *J.B.V.*
3. Dr. M. K. Rajan *M.K.R.*
4. Dr. R. Manohar *R.M.*
5. Dr. M. Meenakshisundaram *M.M.*
6. Mrs. P. Tamizhchelvi *P.T.*
7. Dr. M. Moovendhan *M.M.*
8. Dr. C. Parameswaran *C.P.*
9. Dr. M. Selvakumar *M.S.*
10. Dr. T. Sugumaran *T.S.*
11. Dr. R. Lawrance *R.L.*

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 16

Time: 11.00 a.m.

Venue: Conference Hall

Date: 1.2.2019

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

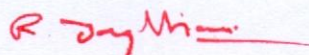
: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Meenakshisundaram
4. Mrs. P. Tamizhchelvi
5. Dr. M. Moovendhan
6. Dr. C. Parameswaran
7. Dr. M. Selvakumar
8. Dr. T. Sugumaran
9. Dr. R. Lawrance

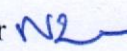
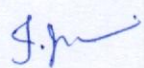
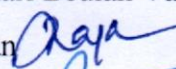
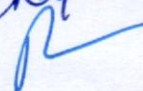
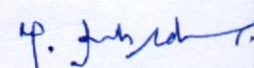
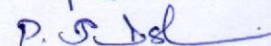
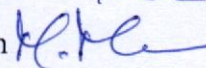
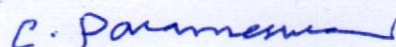

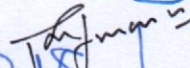

1. Dr. T. Sugumaran, presented the quantitative and qualitative metrics of Criterion-IV.
2. It is necessary to collect details on mode of transport of students and staff members from all the departments.
3. The Principal asked to organize One day Regional level seminar on NAAC Accreditation Process to the nearby mentee colleges under CE grant.
4. The Principal asked to organize National level seminar on NAAC Accreditation Process for non-accredited colleges outside Tamil Nadu under Management grant.



Co-ordinator


Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. M. K. Rajan 
4. Dr. R. Manohar 
5. Dr. M. Meenakshisundaram 
6. Mrs. P. Tamizhchelvi 
7. Dr. M. Moovendhan 
8. Dr. C. Parameswaran 
9. Dr. M. Selvakumar 
10. Dr. T. Sugumaran 
11. Dr. R. Lawrance 

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 17

Time: 11.00 a.m.

Venue: Conference Hall

Date: 08.02.2019

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Moovendhan
4. Dr. C. Parameswaran
5. Dr. M. Selvakumar
6. Dr. T. Sugumaran
7. Dr. R. Lawrance

The following matters were discussed:

- Vision and Mission Statement
- Introductory note and Executive summary
- Inclusion of students in organizing committees
- Feedback from stakeholders
- One Day State Level Seminar on Assessment Strategies of NAAC in the Changing Facets of Indian Higher Education on 21st March, 2019.

R. Jaganathan

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *NS*
2. Dr. J. Jebakumari Beulah Vasanthi *JB*
3. Dr. M. K. Rajan *MKR*
4. Dr. R. Manohar *RM*
5. Dr. M. Moovendhan *MM*
6. Dr. C. Parameswaran *C. Parameswaran*
7. Dr. M. Selvakumar *MS*
8. Dr. T. Sugumaran *TS*
9. Dr. R. Lawrance *RL*

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 18

Time: 11.00 a.m.

Venue: Conference Hall

Date: 27.02.2019

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. M. Meenakshisundaram
3. Dr. M. Moovendhan
4. Dr. C. Parameswaran
5. Dr. M. Selvakumar
6. Dr. T. Sugumaran
7. Dr. R. Lawrance

1. The Principal suggested to include the details of the Unnat Bharath in the Criterion – III.
2. It is decided to collect the following data for the preparation of SSR:
 - Proceedings of the BOS meeting held for five years
 - Details of financial support from Trust
 - Uploading the details of Governing body and other academic apex bodies
3. Dr. N. Senthilkumar presented the quantitative metrics and the programme codes for various programmes of UG and PG

R. Jayaram

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *NS*
2. Dr. J. Jebakumari Beulah Vasanthi *JB*
3. Dr. M. K. Rajan *MR*
4. Dr. M. Meenakshisundaram *MM*
5. Dr. M. Moovendhan *MM*
6. Dr. C. Parameswaran *C. Parameswaran*
7. Dr. M. Selvakumar *MS*
8. Dr. T. Sugumaran *TS*
9. Dr. R. Lawrance *RL*

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 19

Time: 11.00 a.m.

Venue: Conference Hall

Date: 06.03.2019

Principal : Dr. C. Ashok
Co-ordinator : Mr. R. Jaganathan
Assistant Co-ordinators : Dr. N. Senthilkumar
Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Meenakshisundaram
4. Dr. M. Moovendhan
5. Dr. C. Parameswaran
6. Dr. M. Selvakumar
7. Dr. T. Sugumaran

1. The Principal informed the members of the IQAC that Awards Committee has made serious observation about the variation that exists between the Internal Examiner and External Examiner in the evaluation of answer scripts of Terminal Examination. Further, he requested to identify the mechanism to minimize variations.
2. Dr. M. Moovendhan asked the opinion from the members to fix the best practices as
 - Skill enhancement
 - Institutional Social Responsibilities
3. Mr. R. Jaganathan asked Dr. V. Jayakumar to initiate the data collection and scanning work.
4. It is decided to collect the following details for the NAAC-SSR.
 - Student placement record and progression to higher studies and research.
 - Campus Interview organized, company visited and details of students placed.

R. Jaganathan

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *N. Senthilkumar*
2. Dr. J. Jebakumari Beulah Vasanthi *J. Jebakumari Beulah Vasanthi*
3. Dr. M. K. Rajan *M. K. Rajan*
4. Dr. R. Manohar *R. Manohar*
5. Dr. M. Meenakshisundaram *M. Meenakshisundaram*
6. Dr. M. Moovendhan *M. Moovendhan*
7. Dr. C. Parameswaran *C. Parameswaran*
8. Dr. M. Selvakumar *M. Selvakumar*
9. Dr. T. Sugumaran *T. Sugumaran*

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 20

Time: 11.00 a.m.

Venue: Conference Hall

Date: 11.3.2019

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. M. Meenakshisundaram
3. Dr. M. Moovendhan
4. Dr. C. Parameswaran
5. Dr. T. Sugumaran
6. Dr. R. Lawrance

1. Principal asked the members to collect the details of activities carried out on adopted villages along with the evidences.
2. The extension activities carried out by the Departments are to be collected with the evidences.
3. It is decided to collect the feedback from the teachers on the courses and the consolidated reports are to be prepared.

R. Jaganathan

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *NS*
2. Dr. J. Jebakumari Beulah Vasanthi *JB*
3. Dr. M. K. Rajan *MR*
4. Dr. M. Meenakshisundaram *MM*
5. Dr. M. Moovendhan *MM*
6. Dr. C. Parameswaran *C. Parameswaran*
7. Dr. T. Sugumaran *T. Sugumaran*
8. Dr. R. Lawrance *RL*

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 21

Time: 11.00 a.m.

Venue: Conference Hall

Date: 13.03.2019

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

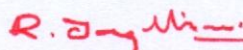
: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. R. Manohar
2. Dr. M. Meenakshisundaram
3. Dr. M. Moovendhan
4. Dr. M. Selvakumar
5. Dr. T. Sugumaran
6. Dr. R. Lawrance

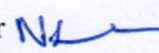
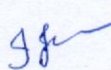
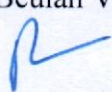

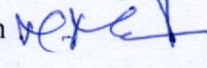
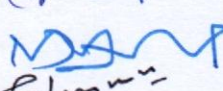
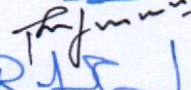
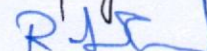
1. It is decided to collect the evidences from all departments, cells, clubs and fora.
2. The schedule has been prepared for the respective criterion and the list of evidences to be scanned is prepared.
3. The Principal suggested to have a mechanism for checking repeated and irrelevant details.
4. The Part-A of NAAC SSR is to be prepared by Dr. R. Lawrance and the in-charge for Evaluative Report is Dr. T. Marimuthu.



Co-ordinator


Principal

Members Present

1. Dr. N. Senthilkumar 
2. Dr. J. Jebakumari Beulah Vasanthi 
3. Dr. R. Manohar 
4. Dr. M. Meenakshisundaram 
5. Dr. M. Moovendhan 
6. Dr. M. Selvakumar 
7. Dr. T. Sugumaran 
8. Dr. R. Lawrance 

AYYA NADAR JANAKI AMMAL COLLEGE (Autonomous), Sivakasi
Internal Quality Assurance Cell
Meeting – 22

Time: 11.00 a.m.

Venue: Conference Hall

Date: 8.4.2019

Principal

: Dr. C. Ashok

Co-ordinator

: Mr. R. Jaganathan

Assistant Co-ordinators

: Dr. N. Senthilkumar

Dr. J. Jebakumari Beulah Vasanthi

Executive Members

1. Dr. M. K. Rajan
2. Dr. R. Manohar
3. Dr. M. Meenakshisundaram
4. Mrs. P. Tamizhchelvi
5. Dr. C. Parameswaran
6. Dr. M. Selvakumar
7. Dr. T. Sugumaran
8. Dr. R. Lawrance

1. Dr. M. Selvakumar presented the QLM of Criterion – VI. He discussed the following,
 - List of Stakeholders
 - Grievance Redressal Committee and Semester Review Cell
2. It is decided to start uploading of SSR from 4th August, 2019.
3. It is fixed the current year as 2018-19 and the publication details are to be collected from the years from June 2014 to December 2018.
4. Student Satisfaction Survey mail has been sent to all final year students.
5. The in-charges are,
 - Profile and Extended Profile – Dr. R. Lawrance
 - IIQA - Dr. J. Jebakumari Beulah Vasanthi
 - Evaluative Report – Dr. T. Marimuthu
6. It has been planned to organize Workshop on Defining the Course and Programme Outcomes and its Mapping on 18th and 19th June 2019 by IQAC, CDC and AARC.

R. Dayamani

Co-ordinator

C. Ashok
Principal

Members Present

1. Dr. N. Senthilkumar *NS*
2. Dr. J. Jebakumari Beulah Vasanthi *JJB*
3. Dr. M. K. Rajan *MKR*
4. Dr. R. Manohar *RM*
5. Dr. M. Meenakshisundaram *MM*
6. Mrs. P. Tamizhchelvi *P.T*
7. Dr. C. Parameswaran *C. Parameswaran*
8. Dr. M. Selvakumar *MS*
9. Dr. T. Sugumaran *T. Sugumaran*
10. Dr. R. Lawrance *RL*